

**NORTH EAST FIFE COMMUNITY HUB**  
Charity Number SCO48315 Company House Number SC58544

**ANNUAL GENERAL MEETING**

**28<sup>TH</sup> FEBRUARY 2022**

**DECLARATION OF PROXY**

To be completed if you are unable to attend the AGM in person, and returned to

**Cath Carter, [cath@nefcommunityhub.org](mailto:cath@nefcommunityhub.org), or by Post to St David's Centre, 23 Albany Park, St Andrews, Fife, KY16 8BP**

Please also return the attached Voting Paper if you are requesting the Chair to vote on your behalf.

I (*insert your name*).....

Of (Insert your address) .....

Being an eligible member of North East Fife Community Hub hereby appoint \* the Chair of North East Fife Community Hub /or alternatively

(1)\* ..... as my proxy to vote on my behalf at the Annual General Meeting of the Charity to be held on 28<sup>th</sup> February 2022.

\*Notes:

(1) *If you wish to nominate someone to vote on your behalf enter their name here*

Signed by..... (your signature)

..... (print name)

On (date).....

**NORTH EAST FIFE COMMUNITY HUB**  
Charity Number SC048315 Company House Number SC58544

**ANNUAL GENERAL MEETING**

**28<sup>TH</sup> FEBRUARY 2022**

**VOTING FORM**

PLEASE put an 'X' in each of the following Resolutions and return to **Cath Carter**, by 27th February 2022 if you are unable to attend in person.

This form is to be used only in respect of the points mentioned below:

1. Resolution to amend the existing Articles of Association incorporated in 11<sup>th</sup> January 2018; amended 22<sup>nd</sup> January 2020. Proposed update on 28<sup>th</sup> February 2022 as follows:-

**Article 12**

**Membership shall be open to the following categories, on the terms that they have in interest in the furtherance of the objectives, as stated in this document, agree to be governed by the bylaws of the organization, and have paid in full the necessary subscriptions fee:**

- a) **Ordinary Membership is open to individuals who are aged 16 and over and meet one of the criteria below:**
  - Be a current resident of the Parish of St Andrews as defined within clause 1
  - Their main employment is within the Parish of St Andrews (providing details on the back of the membership form)
- b) Youth Membership shall be available to an individual under the age of 16 years. These members shall have the right to attend the members' meeting but have no vote.
- c) Associate Membership shall be available to all who wish to assist in the furtherance of the objectives but are not eligible for Ordinary Membership. Associate Members have no vote.
- d) Employees of the organization shall not be eligible for membership; a person who becomes an employee of the organization after admission to membership shall automatically cease to be a member.
- e) Corporate Ordinary Membership is open to any business, voluntary organisation or constituted group who fulfil the criteria within clause 12a. These members will have one vote per organisation.
- f) Corporate Associated Membership is open to any business, voluntary organisation or constituted group who fulfil the criteria within clause 12c. These members will have no vote

For .....

Against .....

2. Appointment of Trustees, proposed as follows:

Maureen Jack – Proposed by Cath Carter, Seconded by Stewart Kerr.

For ..... Against.....

Reappointment of:

Blair Smith – Proposed by Cath Carter, Seconded by Stewart Kerr.

For..... Against.....

Stewart Kerr – Proposed by Cath Carter, Seconded by Jane Kell.

For ..... Against.....

3. Appointment of Auditor or Independent Examiner of the accounts

**Henderson Black & Co** (proposed)

For ..... Against.....